



Revised 6/11/21

# Daycare Rates & Policies

**Daycare begins on Wed, Aug. 25**

No AM/PM Daycare when School is CLOSED

No PM Daycare on these Noon Dismissal dates:

- Fri. December 17, Christmas break begins
- Wed. April 13, Easter break begins
- Wed. June 8, Last Day before Summer break

*To help your children have a safe and enjoyable experience in our before and after school Daycare program this year, please follow these policies....*

## Rates for 2021-22

1 child: \$3/½hour, \$6/hour

2 children: \$4/½hour, \$8/hour

3+ children: \$5/½hour, 10/hour

**Late Fee: \$1/child/minute**

*Morning (AM) Daycare:*

Arrive 7:00-7:30am = charged 1 hour

Arrive 7:31-7:45am = charged ½ hour

*Afternoon (PM) Daycare:*

Charged in ½ hour increments

beginning at 3:00pm (or noon)

- Morning Daycare: 7:00am until 8:00am ~ Afternoon Daycare: 3:00pm or noon until 6:00pm  
AM & PM Daycare is on the schoolyard [if very cold or rainy; AM in grade 8, PM in grade 6].
- Daycare provides a light snack at 4:15pm [at 2:15pm and 4:15pm on minimum days].
- Students are only allowed to use their cell phones or **any electronic equipment** with the permission of the Daycare staff. Parents assume **ALL risk** for lost or broken electronics.
- Daycare closes promptly at 6:00pm. The late pick-up fee is \$1 per child, per minute!
- Only those adults authorized by you on your child's *Daycare Registration* form may sign your children out of Daycare [ID is required]. No verbal permission will be accepted, except in an emergency. Be sure to update your information throughout the school year.
- Month-end Daycare billing will be through FACTS. Copies of your Monthly charge sheets can be sent home upon request, for your records, after your FACTS account is billed. You can also print out a Payment Summary from your FACTS account. Our TIN # 27-3947284.  
\* \* \* \* ... **Ongoing Procedures due to COVID-19** ... \* \* \* \*
- **Morning Daycare and Morning Drop-off:** 7:00-7:45am cars approach Gr. 8 gate on Capps Street [do NOT block flow of traffic on Capps Street]. Staff will check temperature, etc. If acceptable, staff writes drop-off time on Daily Roster. Exit with right turn ONLY onto 30<sup>th</sup> Street. At 7:45am (per Daycare clock) cars enter schoolyard through south parking lot gate on 30<sup>th</sup> Street [keep driving around block if drop-off area is full - do NOT block flow of traffic on 30<sup>th</sup> Street]. **NO charge if your child(ren) arrive after 7:45am.**
- **Afternoon Daycare:** There is a short "grace period" to allow all cars at dismissal to pick up students. But NOT if child is picked up after main pick-up ends. Following the dismissal process children remaining will be sent to the lunch tables & signed into Daycare. If you arrive after main pick-up ends you will be charged regular Daycare rates as of 3:00pm.
- **Afternoon Daycare Parent Pick-up:** after 3:15pm cars enter schoolyard through south parking lot gate on 30<sup>th</sup> Street [if pick-up area is full - do NOT block flow of traffic on 30<sup>th</sup> Street]. Staff writes pick-up time, parent initials next to their child(ren)'s name on the daily roster. Staff transfers drop-off & pick-up time to the Monthly charge sheets for billing to your FACTS account at the end of every month [copy of charge sheet upon request].

**Daycare Phone: 619-279-3477** available after 3:30pm

Director: Christina Sardina \* 619-297-1314 \* Billing: Lisa Huch Laughter

Primary Caregivers: Zarin Contreras and Emily Zavala

\* St. Augustine & other High School students assist in our Daycare program \*

